

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
July 12, 2017

Members Present: Ken Walsh, Gerry Desmond, Carol Evans, Bruce Bagley, Tom Ryan, Phil King, Mark Davidson, Dave Schepens, Matt Brill

Also Present: Jake Duke, intern with Phil King
DNREC staff: Dawn Dryden, Virgil Holmes, Kathleen Saunders

- ❖ Meeting began at 9:15 a.m.
- ❖ Dave announced Mark Davidson as the Class B representative and Brian Carbaugh as the Class C representative
- ❖ Selection of Chairperson - Gerry nominated Ken as Chairperson; Ken nominated Gerry as Chairperson; vote 5-2 for Ken to be appointed as Chairperson; Dave and Ken abstained from the vote, Matt was not present at time of vote.
- ❖ Virgil Holmes, Direction of Division of Water, presented Dave Schepens with a certificate of appreciation for his years of service as the department representative on the Board
- ❖ Tom made a motion to accept the amended agenda items; Carol seconded, all agreed.
- ❖ June 7, 2017 Meeting Minutes reviewed; Tom made a motion to approve; Bruce seconded, all agreed.

❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Robert Fitch	F	X		Tom	Carol	X
James Windsor	F	X		Gerry	Tom	X
Dean Sherman	F	X		Gerry	Carol	X

❖ Enforcement:

- None to date

❖ Public Comments:

- Dave announced the meeting would be his last meeting as the Department representative on the OSSAB as he is retiring as of August 1. Dave stated that it was a pleasure to serve on the Board with all members and thanked everyone for their service and dedication.

❖ Next scheduled meeting on August 2, 2017.

❖ Meeting adjourned at 9:30 a.m.



Prepared By Dawn Dryden



Approved By Ken Walsh